



DHL offers preferential shipping rates for shipments originating from UK Health Links (Links) involved in humanitarian work. In order to qualify for discounted rates it will be necessary to:

- Provide an email or letter from the overseas link partner confirming that the shipment, as itemised, is required as part of agreed Links activity.
- Provide a statement as to the use / purpose of the items of equipment and brief details regarding the Link initiative to which it will contribute.

Checklist for Using DHL Links Humanitarian Shipments Deal

Responsibilities for UK partner:

- Pre-book shipments through the DHL dedicated number for NHS Health Links humanitarian shipments: +44 (0)167 543 4880/8.
- Provide a statement as to the use / purpose of the items of equipment and brief details regarding the link initiative to which it will contribute.
- Determine the value of the items being shipped overseas; if the items are new, use the cost price as shown on a VAT exempt invoice which may be attached for customs purposes. If the items are used the value of the goods should reflect depreciation and second hand value.
- Ensure that all items are packaged in sturdy protective boxes or crates. If this is not possible, protect items with substantial layers of bubble-wrap, as most shipments will be carried with other bulky items on the collection vehicles.
- Determine the weight and size of all the items in the shipment.
- A copy of the customs declaration form must be fixed to the outside of the box, with a second copy loose on the top of box contents and a third to the DHL driver: **Declaration Should include the following information:**

**RING DHL ON:
+44 (0) 167
543 4880/8
TO ARRANGE
SHIPMENT AT
DISCOUNTED
RATES**

- ✓ Name and address of institution and country of destination, including telephone number
- ✓ Contact name and telephone number of person to collect shipment
- ✓ Full and detailed list of all items including their individual values.
- ✓ Name and address of institution of origin, including telephone number
- ✓ Charity declaration and nominal value for customs clearance purposes
- ✓ A full set of all documents needs to be sent to the overseas partner BEFORE the shipment is dispatched
- Ensure that items are either delivered to a DHL depot (main hub is in Birmingham) or arrange for DHL to collect them **at an additional cost.**

- If applicable, ensure that sufficient funds are available to pay for customs; these funds will need to be transferred to the overseas partner or directly to DHL (if they are appointed to manage this function). Please note that the shipping agent is not responsible for payment of customs duties but will, if contracted to do so, appoint a clearing agent and request them to advise the UK partner regarding duties which must be paid before the shipment will be released. It is the donor's responsibility to ensure that funds are available for customs clearance and provided to the overseas partner / DHL as soon as customs fees are known.

Responsibilities for Overseas partner:

- Provide an e-mail or letter confirming that the shipment, as itemised, is required as part of agreed Links activity.
- Ensure that the necessary documents are obtained to allow the shipment to be cleared through customs free of charge (this may include, for example, a letter from the Ministry of Education or Ministry of Health indicating a charity shipment).
- Ensure the above documents are given to the clearing agent, the overseas partner and the DHL office as soon as the items are ready for shipment.
- If it is not possible to get a waiver for customs, find out what the expected costs for customs will be and notify the UK-based partner.

Responsibilities for DHL:

- DHL will pick the goods up from any destination in the UK, although prices vary according to destination (see DHL shipping rates document).
- DHL will ensure that the goods arrive at the airport of the given overseas country
- Customs clearance and overland delivery can be arranged by DHL on request, at additional cost. However, this **does not** include the actual cost of customs, which can be a **significant percentage** of the value of the goods.



DHL SHIPMENTS

Collection within the UK

All shipments delivered in person to a DHL registered depot will be transferred to the UK overseas shipment hub in Birmingham free of charge. When collection is required from a hospital or nominated address to transfer to a DHL depot in the UK, the following rates apply:

*Please note that the pick up points below have been grouped into charging bands with the majority of areas falling into **Area A** for costing purposes. **Area A** covers all locations not listed below.*

Area B	Area C	Adhoc quotation
Ayrshire	Aberdeenshire	All Scottish islands
Borders	Moray	
Cornwall	Highlands	
Cumbria	Isle of Wight	
Devon		
Dumfries & Galloway		
Durham		
E Yorkshire		
N Yorkshire		
Norfolk		
Northumberland		
Wales		

Area A: GBP 20.00 plus 0.03/kg

Area B: GBP 17.50 plus 0.17/kg

Area C: GBP 30.00 plus 0.30/kg

Exclusions

Please note that the above rates apply to shipments which can be delivered within a reasonable timeframe. If a shipment requires urgent delivery regular shipping rates will apply.



DHL - Happily willing to carry your goods at a discounted rate

Overseas Shipment Charges (from Birmingham)

DHL undertakes contracts with the United Nations for humanitarian shipments to all corners of the globe. The NHS Health Links preferential rate is an extension of the UN accepted charging strategy.

The following list outlines base charges per > 100Kg of shipment, with additional charges for airline handling (£0.075/kilo), customs entry (£15) and airline fuel surcharges (£0.80 per kilo).

AFRICA			EUROPE		
Ghana	ACC	0.98	Romania	BUH	0.72
Malawi	LLW	1.60	Bosnia	SJJ	1.12
Tanzania	DAR	0.85	Russia	MOW	0.90
Mozambique	MPM	2.31	Lithuania	VNO	0.70
Swaziland	MTS	2.33	Croatia	ZAG	0.91
Uganda	EBB	0.91	Ukraine	IEV	1.01
South Africa	JNB	1.08	Belarus	MSQ	1.29
Ethiopia	ADD	1.47	Albania	TIA	1.29
Somaliland	MGQ	2.51	Poland	WAW	0.71
Sudan	KRT	1.17	Serbia	BEG	0.77
Nigeria	LOS	1.05	Kosovo	PRN	1.15
Kenya	NBO	0.50			
SOUTH AMERICA			ASIA		
Zambia	LUN	1.26	China	BJS	0.68
The Gambia	BJL	2.04	China	SHA	0.68
Egypt	CAI	0.72	Taiwan	TPE	0.50
Sierra Leone	FNA	1.62	Sri Lanka	CMB	0.85
Liberia	MLW	1.90	Thailand	BKK	0.57
Libya	TIP	1.72	India	DEL	0.46
Botswana	GBE	1.58	Pakistan	KHI	0.50
Zimbabwe	HRE	1.09	Bangladesh	DAC	0.86
			Uzbekistan	TAS	1.30
			Nepal	KTM	1.05
Paraguay	ASU	1.93	Armenia	EVN	1.51
Argentina	BUE	1.41	Iraq	BGW	2.74
Brazil	GRU	0.92	Cambodia	PNH	1.30
Grenada	GND	1.17	Vietnam	SGN	0.84
Peru	LIM	1.02	Palestine	TLV	0.57
			Jordan	AMM	0.91

THE SMALL PRINT.....

- Customs clearance and overland delivery can be arranged by DHL on request, at additional cost (from £15).
- Please note, there is a minimum freight charge of £35.
- Rates valid as at 01.02.2007.
- PAYMENT REQUIRED WHEN PLACING ORDER.
- The following weight and size restrictions per piece apply: 300 x 200 x 150cms, 3000kgs.