# Application Form: Managed Education Partnership (Ghana)

This form should be read in conjunction with the **Ghana Managed Education Partnership Procurement Specification document.** Please be as clear and succinct as possible and ensure that any acronyms and technical terms are fully explained.

**The project outline should be completed and submitted along with the budget to** [**grants@thet.org**](mailto:grants@thet.org) **by 17:00 (GMT) on Monday 16th December 2024. If you do not receive an acknowledgment from us within two working days, please assume we have not received your application and re-submit.**

**There will be a dedicated webinar on 12th November at 12AM (GMT), please register** [**here**](https://us02web.zoom.us/meeting/register/tZIucOGgqz4oH92by2AgxiezMF4TZzn4qYcE#/registration)

## 1. Managed Education Partnership Ghana

1.1 **Summary**

|  |  |
| --- | --- |
| **NHS partner or consortium based in England** |  |

1.2 Project summary

|  |  |
| --- | --- |
| **Project goal** |  |
| **Project start and end dates** | Phase one – January 2025 – December 2025  Phase two – January 2026 – March 2028 (funding to be confirmed) |
| **Total Budget Requested**  See section D of Specification Document |  |
| **MEP executive summary:** Please describe how you would respond to the requirements set out in the MEP specification with particular reference to identified needs and opportunities, intended outcomes and the main activities of the MEP.  *(Maximum 600 words)* | |
|  | |

## 2. Managed Education Partnership

2.1 Please provide contact details for the key contacts for the NHS Trust or consortium involved in this application.

|  |  |
| --- | --- |
| **NHS Trust or consortium** | |
| Name of NHS Trust or Consortium |  |
| Project co-ordinator (title, first name, surname) |  |
| Position |  |
| Department/faculty |  |
| Address |  |
| Email |  |
| Telephone number(s) |  |

2.3 Please list any other project partners or stakeholders that will play a role in the delivery of the MEP. Note here if you would use a particular Higher Education Institute to offer blended or online qualification to Ghanaian participants. (*Maximum 100 words)*

|  |
| --- |
|  |

2.4 History of international collaboration

Please provide evidence of previous international collaboration within your NHS trust or consortium. This could include examples on NHS best practice on international recruitment, pastoral care and safeguarding. In addition, please refer to any clinical experience, academic learning, and if/how you have supported staff with global opportunities. *(Maximum 600 words)*

|  |
| --- |
|  |

## 3. Justification

3.1 With reference to the specification document and wider research, describe how your managed education partnership will meet the specific requirements. You might want to include contextual issues which are relevant to this application such as:

* The operational environment for Human *Resources for Health Policy and Strategies*
* Legacy health strengthening programmes between the United Kingdom and Ghana
* Ghana’s mental health context
* Relevant stakeholders, their needs, and whether these needs could overlap/clash.
* How the needs are aligned to the Ghanaian government priorities and plans.
* Any similar interventions currently being delivered/in planning
* MEP links to NHS workforce programmes, including long term career development and opportunities

(*Maximum 800 words)*

|  |
| --- |
|  |

## 4. MEP description

4.1 Clearly describe the changes (outcomes) and overall achievements (goal) you expect to see as a result of your project and the data collection plans for evidencing these changes, by completing the monitoring and evaluation plan below.

Please ensure you indicate outcomes and goals for

* Relevant Ghanaian partners
* You as the NHS partner
* Collaborative/joint outcomes and goals

All changes should be SMART (specific, measurable, achievable, relevant, time-bound). Where appropriate, please include disaggregated data on the number of health workers and service users you expect to reach.

Please add more rows as relevant

Refer to Section C, Scope of Services, Provider Responsibilities on specification document for more details.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project goal** – what is the overall aim of your project? | **Goal Indicators**– how will you know you have achieved your goal? (Please include a target figure where appropriate) | **Data collection plans:**  i. What is the data collection tool?  ii. Who will collect the data, when and how?  iii. How will you analyse it?  iv. Will you have a research element to this project? | **Barriers to change** – please detail any anticipated barriers to achieving this goal, and how you will overcome these. |
|  |  |  |  |
| **Outcomes** – what changes do you expect to see by the end of your project? | **Outcome Indicators**– how will you know that this change is happening? (Please include a target figure where appropriate) | **Data collection plans:**  i. What is the data collection tool?  ii. Who will collect the data, when and how?  iii. How will you analyse it?  iv. Will you have a research element to this project? | **Barriers to change** – please detail any anticipated barriers to achieving this outcome, and how you will overcome these. |
| Ghanaian practitioners with increased skills, knowledge and experience beyond Accra and Kumasi |  |  |  |
| NHS practitioners with increased skills, knowledge and experience. |  |  |  |
| Shared learning and enhanced two-way flows of information and bi-directional learning |  |  |  |
| Sustained collaborations and networks between Ghana and UK mental health practitioners and specialists |  |  |  |
| **Outputs**– what changes do you need to occur in order to achieve your outcomes? | **Output Indicators**– how will you know that this change is happening?  (Please include a target figure where appropriate) | **Data collection plans:**  i. What is the data collection tool?  ii. Who will collect the data, when and how?  iii. How will you analyse it?  iv. Will you have a research element to this project? | **Barriers to change** – please detail any anticipated barriers to achieving this output, and how you will overcome these. |
| Ghanaian participants from multi-professional backgrounds to complete observerships with an identified mental health partner in England. |  |  |  |
| Ghanaian participants to access a wider range of complementary activities, as agreed, to support continuous professional development. |  |  |  |
| NHS participants from the identified NHS mental health partner to undertake 6-month fellowships in Ghana, working on quality improvement projects related to clinical or non-clinical priorities collaboratively identified by in-country supervisors and UK-based mentors |  |  |  |
| NHS participants work globally through the MEP, resulting in enhanced professional development including in cultural awareness and leadership, research and/or quality improvement. |  |  |  |
| NHS participants to access a wider range of complementary activities |  |  |  |
|  |  |  |  |

4.2 List the main activities within the MEP that will ensure you achieve the changes and outcomes listed above for implementation period January to December 2025. Mark an X in the quarter(s) in which the activity will take place.

Requirements are outlined in the Ghana Managed Education Partnership Procurement Specifications document

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **Implementation site/s** | **Year 1**  **Q1** | **Year 1**  **Q2** | **Year 1**  **Q3** | **Year 1 Q4** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

4.3 Using the table below please broadly indicate proposed activities for the period January 2026 to March 2028. Confirmation of funding beyond 2025 is pending.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Implementation site/s** | **Jan-June 2026** | **July- Dec 2026** | **Jan- June 2027** | **July- Dec 2027** | **Jan – March 2028** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

4.4 Please explain how your changes will be sustained beyond the lifetime of the project, and how buy-in and local ownership will be ensured. *(Maximum 400 words)*

You might like to include:

* + How relevant institutions will take ownership of changes, and how senior leadership at institution level from Ghana will be engaged
* Considerations of both sustaining institutional and systemic impact
* Use of behaviour change and ‘Train the Trainer’ approaches
* Continuation of MEP and opportunities for NHS staff

|  |
| --- |
|  |

4.5 A MEP must consider how they will overcome barriers, or advance issues, related to Gender Equality and Social Inclusion (GESI). Please explain how you will do so, with reference to both healthcare workers and service users *(Maximum 300 words)*

|  |  |
| --- | --- |
| What barriers do women and girls, people with disabilities, and other socially disadvantaged people face in the context of accessing the health services this proposal focuses on? *(please refer to both healthcare workers and service users)* |  |
| How will your project address these issues, and ensure that GESI-related barriers to participate in or benefit from the project will be overcome? |  |
| How will you track progress in addressing issues related to GESI? |  |

4.6 What steps will the partnership take to minimise the impact of the project, and/or reduce the impact of the health system, on the environment? *(Maximum 400 words)*

|  |
| --- |
|  |

## 5. Project Management and Support

5.1 Describe the organisational systems, structures and processes that you will establish within your MEP, with reference to the specification. Add more rows as necessary.

|  |  |
| --- | --- |
| **Systems** | **What, How and Who?** |
| Governance Structures |  |
| Decision Making and Communication between partners |  |
| Financial management and counter fraud measures |  |
| Risk monitoring and management |  |
| Safeguarding |  |
| Other (e.g. formal agreements, other policies) |  |

5.3 In what ways will the employees of the NHS in England benefit from involvement in the project? (*Maximum 400 words).*

|  |
| --- |
|  |

## 6. Budget

6.1 With reference to Section D of specification document, are there any concerns regarding the proposed budget parameters compared to key deliverables?

|  |
| --- |
|  |

6.2 Please provide an approximation of the budget required in line with parameters set out in section D. Examples have been provided, please add more rows where needed. To be finalised in discussion with NHSE.

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Sub-category** | **Details (please provide a breakdown of all costs you are including)** | **Cost (£)** |
| **Project management** | Project management (e.g. recruitment, induction) | *e.g. staff time* |  |
| Monitoring, Evaluation and Learning |  |  |
| Other (please specify) |  |  |
| **Technology** (required to support engagement) |  |  |  |
|  |  |  |
| **MEP activities** | Observerships with an identified mental health partner in England |  |  |
| Ghanaian participants complementary activities to support continuous professional development |  |  |
| 6-month fellowships |  |  |
| **Communication** |  |  |  |
|  |  |  |
| Other (please specify) |  |  |
| **Travel** | (Please specify) | *e.g. flights for x no. people/subsistence for x people for x days, etc.* |  |
| **In kind contributions** | (Please specify) |  |  |
| **Contingency** (e.g. bank charges) | (Please specify) |  |  |
| **Total** | | **£** | |

6.2 According to the three ‘Es’ below, please detail how your project will achieve Value for Money Please complete the table below

|  |  |
| --- | --- |
| **Economy** – *how will costs be kept as low as possible for the appropriate level of quality?* |  |
| **Efficiency***– how well will costs be converted into outputs?* |  |
| **Effectiveness***- how well are the outputs achieving the intended effect or outcome?* |  |

*.*